

**Minutes of the Board Meeting**  
**Friends of the J.R. Van Pelt and Opie Library**  
**Thursday, November 5, 2015, 4:00 PM**

**Present:** Michael Bonnici, Eloise Haller, Amy Hughes, Kelly Luck, Mary Marchaterre, Susan Martin, Faith Morrison, Holly Nemiroff, Dana Richter, Steven Walton

**Absent:** Don Durfee, Karen Hubbard, Ellen Marks, Kevin Waters

Chairperson Amy Hughes called the meeting to order at 4:00ish pm.

**1. Minutes**

- The minutes of the October meeting were reviewed and approved. Motion was by Susan and seconded by Faith.

**2. Treasurer Report (Kelly Luck)**

- The treasurer's report for October was reviewed and approved. Motion by Mary and seconded by Faith.
- The October report of the Michigan Tech fund account showed \$550 in donations from Alumni, \$620 from Friends and \$50 from Corporate. There was an administrative fee of \$10.59. Balance is \$3,955.35. In the Friends account, \$24 for note card sales, \$83.96 in book shelf sales. Total balance is \$13,555.89.
- Next month, \$750 for Travel Grants and \$500 for refreshments for the Travel Grant events will be paid.

**3. Old Business**

- a) **Annual Book Sale** - April 8 (5-7pm) and April 9th (10am-4pm, bag sale 3-4) at the East Reading Room
- On track, with lots of books. A large donation of paperbacks was made, so we plan to sell them for 25 cents each.
  - East Reading room
    - Need to follow up with Ellen Marks on the space. There are 24 computer tables that we might need to move. Do we need facilities help to arrange the tables?
  - In December, another reminder to donate books to us should be sent to Tech Today.
- b) **Make a Difference Day** – Oct 24 Saturday 9am – 1pm
- Went very well; done by 1pm.
  - 5 students were scheduled to help but since it rained 7 painting detail students assisted.
  - Eloise will put her pictures on the Google drive from this event.
- c) **Annual Meeting – Thu Oct 29 4:30pm**
- Need to ask for a microphone since it is hard to hear in the East Reading room.
  - Healthier foods should be provided as an option. Examples are oranges, apples, bananas.

**4. New Business**

- a) Need someone to give check to speaker on the 16th event.
- b) The January 2016 meeting will be held on January 14th.
- c) At next meeting, need to ask Ellen about the vision for the 2nd floor space. It was mentioned that students miss the computers up there.
- d) It was suggested that we purchase white board markers and have them readily available for use, so students do not have to check them out.
- e) Kelly will ask Chad about new signage for us. Tall portable signs are about \$250 through Marketing.

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Next Meeting is **Thursday, December 3, 2015 at 4pm**

Meeting adjourned around 4:45pm

Art Committee= Hubbard, Marks

Audit Committee= Hughes, Marchaterre

Book Sale Committee= Haller, Luck, Martin, Richter

Book Shelf Committee = Haller, Hubbard, Nemiroff.

Budget Committee= Durfee, Luck, Richter

Newsletter and Website= Morrison

Travel Grants= Durfee, Martin