

Minutes of the Board Meeting
Friends of the J.R. Van Pelt and Opie Library
Thursday, March 5, 2015, 4:00 PM

Present: Eloise Haller, Amy Hughes, Karen Hubbard, Kelly Luck, Mary Marchaterre, Ellen Marks, Susan Martin, Faith Morrison, Holly Nemiroff, Dana Richter, Kevin Waters

Absent: Don Durfee, Adrienne Minerick

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1. Minutes

- The minutes of the February meeting were reviewed and approved. Motion was by Dana and seconded by Kelly.

2. Treasurer Report (Kelly Luck)

- The treasurer's reports for February were reviewed and approved. Motion by Mary and Eloise.
- Moved "Donations - Winter Carnival" from Michigan Tech Fund Account to Michigan Tech Friends Account.
- Received \$100 donation from alumnus and \$192.72 from Econo foods in the Michigan Tech Fund Account. Balance in this account is \$1,207.72.
- Sold 2 blankets, book shelf sales were \$65.57 and the Winter Carnival book/notecards sales were \$292.55. Donations during Winter Carnival were \$197.36.
- It showed the transfer from last month – just ignore that figure.
- Blankets were restocked for \$807.61. The restock count was 26, so we have about 30 blankets.
- Ending balance for Michigan Tech Friends Account is \$13,183.20, overall balance is \$14,391.02.
- Book Shelf sales continue to surpass previous years.

3. Old Business

a) Spring Newsletter

- a. Mary and Amy need to mail hot chocolate pictures to Faith.
- b. Faith will write an article on the amenities that are available in the Library.
- c. Mary and Dana need to email Amy with list of names to add to the Friends List of people who donated books this year.
- d. Faith will finish up the newsletter and Amy will take care of printing and distributing it in color.

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b) Annual Book Sale (Tuesday/Wednesday April 7-8, 2015)

- Amy passed out the signup sheet for activities – you can go to Google Drive to update it.
- Annual Book Sales timeline/tasks
 - Baraga mental Health will pick up books at 4pm
 - All of the signs needed are in Google Drive
- Advertising
 - The book sale notice will be put in EDS and the Library display two weeks before the sale.
 - The book donation sign will be sent to EDS and the Library display immediately.
 - Eloise passed out poster to have put up around town.
- Work Bee is scheduled for 3pm on April 2 – just before our meeting.

4. New Business

- a) Rename to the FVPL to FVPOL?
- a. Tabled till next meeting. Once a new name is finalized, need to publish it two weeks before annual meeting. At the annual meeting, the membership can vote on the new name.
 - b. Kelly will research what other Friends organization call themselves.
 - c. Hold off buying a table skirt till new name if finalized. Cost was estimated at \$130 to \$200 from Superior Graphics.
- b) Travel Grants – Don and Susan will work with the Archives to review the incoming travel grant requests.

5. Miscellaneous

- Notecards: We have about 20 boxes of 10 each. We offer them for \$12 a packet (12 notecards in a packet) or give a discount to \$8 for sales of 5 packets.
 - Faith will email department chairs about using our notecards for thank you notes.
 - Susan will check with the Calumet Park Service about reordering more notecards from us.

Next Meeting is **Thursday, April 2, 2015 at 4pm – Work bee at 3pm**
Meeting adjourned 4:45PM

Art Committee= Hubbard, Marks
Audit Committee= Hughes, Marchaterre
Book Sale Committee= Minerick, Richter
Book Shelf Committee = Haller, Hubbard, Nemiroff.
Budget Committee= Durfee, Luck, Richter
Newsletter and Website= Morrison
Travel Grants= Durfee, Martin