

**Minutes of the Board Meeting**  
**Friends of the J.R. Van Pelt and Opie Library**  
**Thursday, January 15, 2015, 4:00 PM**

**Present:** Karen Hubbard, Amy Hughes, Kelly Luck, Mary Marchaterre, Susan Martin, Faith Morrison, Holly Nemiroff, Dana Richter, Kevin Waters

**Absent:** Don Durfee, Eloise Haller, Ellen Marks, E Glen Martes, Adrienne Minerick

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

**1. Minutes**

- The minutes of the December meeting were reviewed and approved with corrections. Motion was by Dana and seconded by Susan.

**2. Treasurer Report (Kelly Luck)**

- The treasurer's report for December was reviewed and approved. Motion by Dana and seconded by Susan.
- Donations from alumni were \$275, donations from friends were \$50 and \$150 in corporate donations was received.
- 2 blankets were ordered/sold online for a total of \$130. There was \$41 in sales from the book shelf.
- Kelly ordered more blankets since we have 8 blankets left.
- There was a minus \$5.20 mailing charge since the Post Office was able to mail a blanket in a smaller box. Also, \$57.76 was paid for the Make-a-Difference Day refreshments.
- There is no Tech Fund minimum on their accounts, so Kelly will keep that balance at about \$100.

**3. Old Business**

**a) Annual Winter Carnival book sale Saturday February 7, 2015**

- **Work bee scheduled for Feb 5 at 3pm.**
- Amy passed around the sign-up sheet and inventory of supplies.
- A motion by Mary and seconded by Faith to purchase another coffee pot was approved. Mary will purchase it.
- A motion by Kelly and seconded by Faith to purchase from Deb Charlesworth sleeves for the individual cards was approved. Kelly will contact Deb.
- Eloise printed out the posters, price lists for the event and gave to Amy. The posters were passed out to the Board to post.
- Mary will email pictures from last year's Hot Chocolate event to the Board and Mary Mongeau to assist in set up this year.
- Dana will fix the sandwich board.
- At the work bee, carts and boxes will be pulled aside for the Feb 7th sale. Items needed for the sale will be organized too. Need to locate the membership cards.

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**b) Annual Book Sale (Tuesday/Wednesday April 7-8, 2015)**

- The table tent was reviewed and one correction is needed. Mary will email the table tent to reservations-l for approval.
- The Daily Mining Gazette letter was reviewed and had some corrections. Mary will send it to the DMG events sections and contact the DMG about it.
- It was brainstormed that we should contact retiring professors to see if they are interested in donating any books.

**4. New Business**

- The Art Committee is waiting for the rest of the art to go up; once that is complete, they will acquire more art.
- We need to ask the Library if there is a one year \$2,800 or a two-year \$5,000 project they would like us to fund.
- Faith will add the new archivist to our fvpl-l list.
- We need to ask Ellen Seidel if the leisure reading amount should be increased.
- Kevin Waters will see if the grad. area in the Library is being used. Also, he will find out if there is something needed to improve the area.

**5. Informational/Open Items**

- b) \$19,261.93 Econo Receipts were deposited, so we should receive a check for about \$192.62.

**Work Bee February 5, 2015 @ 3:00PM**

Next Meeting is Thursday, February 12, 2015

Meeting adjourned 4:45PM

Art Committee= Hubbard, Marks

Book Sale Committee= Minerick, Richter

Budget Committee= Durfee, Luck, Richter

Audit Committee= Hughes, Marchaterre

Newsletter and Website= Morrison

Travel Grants= Durfee, Martin