Meeting called to order 5:00 by Amy Hughes.

1. **Minutes from October meeting**
   - Marchaterre moved; Luck seconded with changes noted in meeting, all in favor.

2. **Treasurer’s report**
   - Marchaterre moved to accept reports; Morrison seconded, all in favor.
   - September report – No changes from last meeting so it is final version.
   - October report – Donations of $115 from alumni, $25 from friends were received. Fee of $12.64 was paid. Mich. Tech Fund account balance is now $1,960.88.
   - Bookshelf sales were $69.58. $2,000 was paid to Archives travel grant, 167.85 for printing/posting newsletters, $53.00 mail charges for new newsletters and a fee of $9.37 was paid. The Friends account balance is $2,044.43. Total of $4,005.31.

3. **Old Business**
   a) **2020 Annual Booksale April 2-3, 2020**
      - On track for it.
      - Make a Difference Day Oct 19, 2019. It was done in one hour. Books for Winter Carnival were sorted to front of storage room for easy retrieval for that sale.
      - Morrison will send in a Tech Today article in January asking for more books.
      - Edson will request that Holden create a rotating notice about the annual meeting.
   
   b) **2019 Annual Meeting – 4:40-6:00 pm Library Room 244, Steve Walton**
      - Went very well.
      - Recommended we go back to the East Reading room to capture foot traffic/interest.
   
   c) **Winter Carnival, Feb 8**
      - Winter carnival boxes are in the front of the storage area.
      - It was suggested we sell the Ron Gratz pictures at Winter Carnival.

4. **New Business**
   a) Hughes will talk to Advancement.
      - Adding a code for the Friends of the Library on the gift page.
      - Maybe do Telefund calling for the Friends of the Library.
      - Matas will create a list of suggestions and bullet points for Hughes.

   b) Morrison moved to welcome Karen Siekas as a new Board member; Martin seconded, all in favor.

   c) Appreciation for Karen Hubbard for her years of service on the Board – she was presented with a blanket.
d) Appreciation for Katie Edson for her years of service on the Board. She is leaving the area next week for a new position. Erin Matas will be representing the Library at our Board meetings now. Edson was also presented with a blanket.

e) Edson requested funding for the children leisure collection in the amount of $545. Marchaterre moved to fund this collection in amount asked; Morrison seconded, all in favor.

f) Richter asked that the Friends have a mailbox at the Library. Edson said that the Friends will get her old one. Richter will check the mailbox regularly.

Meeting adjourned around 6:00pm. NEXT MEETING is January 16, 2020 at 4pm.