

## Friends of the Michigan Tech Library Board

### Minutes of the Board Meeting

—March 7, 2019—

**Present:** Katie Edson, Karen Hubbard, Amy Hughes,  
Kelly Luck, Mary Marchaterre, Dana Richter  
**Guest:** Lindsay Hiltunen

**Absent:** Shruti Amre, Kevin Bertschinger GSG  
rep., Susan Martin, Erin McCarthy USG Rep.,  
Faith Morrison, Holly Nemiroff, Steven Walton

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Meeting called to order 4:04 by Amy Hughes.

#### 0. [Request funds for the 2019 archives intern – Lindsay Hiltunen](#)

- Marchaterre moved, seconded by Luck, all in favor of giving \$5,000 to Hiltunen to use for 2019 archives intern.

#### 1. [Minutes from February meeting](#)

- Richter moved; Hubbard seconded with changes noted in meeting, all in favor.

#### 2. [Treasurer's report](#)

- Marchaterre moved to accept report; Luck seconded, all in favor.
- February report – Donations of \$200 from friends and \$296.96 from Corporate (Econo) were received. Mich. Tech Fund account balance is now \$3,426.64. Note card sales were \$26, blanket sales were \$130, book shelf sales were \$62.32. Winter carnival sales are notecard were \$16.04, book sales were 496.14 and donations were \$190.06 A fee of \$8.62 was paid. The Friends account balance is \$4,335.26. Total of \$7,761.90.

#### 3. [Old Business](#)

##### a) [Winter Carnival Book Sale, Saturday, Feb 9, 2019 RECAP](#)

- Hanging the blanket was good, it helped generate sales.
- Ran out of plastic bags.
- The sign on the side of the book shelf kept falling. Next year, need a better way to attach it.

##### b) [2019 Annual Booksale April 4-5 in MUB Ballroom, Thursday 5-7pm, Friday 10am-5pm](#)

- Hughes will work with Amre to update all the signs.
- Table tents:
  1. Hughes will contact Amre to update table tents.
  2. Once the design is complete, Amre will have 350 made and folded.
  3. Marchaterre will get permission for the table tents in halls once she has new design.
  4. Marchaterre will distribute them.
- Advertising:
  1. Edson will send into Tech Today and EDS.
  2. Walton had it added to online book sale web – Hughes will print flyer that they did this for us.
  3. Marchaterre will get send in letter to editor, DMG calendar, email LODE, TV stations, etc.
  4. MOTION: Richter moved, Marchaterre seconded motion to spend \$300 on new book ends. Motion passed and Luck will purchase them.
- **Work bee – Thursday March 28, 4-5pm**

#### 4. [New Business](#)

##### a) [Date for 2020 book sale](#)

- Hughes will reserve next year's sale for April 2 and 3, 2020.

Meeting adjourned around 4:57pm. NEXT MEETING is **April 11, 2019 at 4pm.**