Meeting called to order 4:00ish by Amy Hughes.

0. Recap in the 2018 travel grant/intern – Lindsay Hiltunen – hold till next meeting

1. Minutes from November meeting
   • Luck moved; Nemiroff seconded, all in favor.

2. Treasurer’s report
   • Marchaterre moved to accept all reports; Martin seconded, all in favor.
   • October report – Donations of $20 from Alumni, $258 from friends were received. $3,000 was transferred from to Michigan Tech Friends Account. A fee of $13.44 was paid. Mich. Tech Fund account balance is now $2,422.39. Book shelf sales were $54.86, $3,000 was transferred from Mich. Tech Fund Account. $750 was paid to the Archives travel grants and $41.36 for mailing charges. A fee of $4.21 was paid. The Friends account balance is $2,551.84. Total of $4,974.23.
   • November report – Donations of $50 from corporate were received. A fee of $13.47 was paid. Mich. Tech Fund account balance is now $2,458.92. Book shelf sales were $80.40. $178.40 was paid for printing/posting charges and $7.56 for fee. The Friends account balance is $2,446.28. Total of $4,905.20.
   • December report – Donations of $200 from alumni and $200 from friends were received. Mich. Tech Fund account balance is now $2,858.92. Book shelf sales were $41.51. $7.13 fee was paid. The Friends account balance is $2,480.66. Total of $5,339.58.

3. Old Business
   a) 2019 Annual Booksale April 4-5 in MUB Ballroom, Thursday 5-7pm, Friday 10am-5pm
      • In next meeting, send info to DMG calendar, call radio and news about event.
      • Richter will ask if more book carts can be available for sale.
      • Put in an article for spring newsletter.
      • Morrison will request help from SIS, AICHE, etc. USG and GSG representatives will try to find helpers too.

4. New Business
   a) Winter Carnival Book Sale, Saturday, Feb 9
      • Hughes pass around sign up sheets and will post them.
      • Amre will email out poster for event so we can post them around.
      • Marchaterre will have event posted to DMG
      • Hughes will ask if Minerick and Charlesworth can help with event.
      • Hughes will check supplies and let us know what is needed.
   b) Blankets
      • Morrison will send a Tech Today article about our blankets.
   c) Reminders for next meeting
      • Spring newsletter – do an article on the latest tools that the Library is providing (like Ziggy scanners).

Meeting adjourned around 4:40pmish. NEXT MEETING is January 31, 2019 at 4pm.