Meeting called to order 4:00ish by Amy Hughes.

1. **Minutes from October meeting**
   - Martin moved; Hubbard seconded, all in favor.

2. **Treasurer’s report**
   - October draft report – Donation of $20 from friends was received. $3,000 was transferred from to Michigan Tech Friends Account. Mich. Tech Fund account balance is now $2,177,83. Book shelf sales were $54.86, $3,000 was transferred from Mich. Tech Fund Account. $750 was paid to the Archives travel grants. The Friends account balance is $2,597.41. Total of $4,775.24.

3. **Old Business**
   a) **2019 Annual Book Sale April 4-5 in MUB Ballroom, Thursday 5-7pm, Friday 11am-5pm**
      - Hughes will reserve April 2 Thu and April 3 Friday for 2020 on April 2, 2019 – they will only allow reservations a year ahead.
      - Martin suggested that we put together hard fiction of certain authors (Patterson, Steel, etc.) If they do not sell, then we should keep some for bookshelf and recycle rest.

   b) **Make a Difference Day Saturday, Oct 20**
      - 7 students assisted Luck, Richter and Walton on sorting most books.
      - Robert Kapsch made a large donation to the Archives of his Architectural and Engineering History collection.
      - Bruce Seely donated many books. When sorting, if any social science books look current, save them for the Library. There is still about 5 hours of boxes to sort.
      - Hughes will ask Richter to write thank you notes for their books. Walton has the current address for Kapsch.

   c) **Annual Meeting recap**
      - Had a discussion on increasing attendance. Or if attendance is to low, should we be skip having a speaker. Suggestions to increase attendance, offer pizza, once topic is known ask professors to promote it in their classes or try another location.

4. **New Business**
   - Walton mentioned new Kickstarter for the ‘Aura’ portable scanner for $180 as a potential gift to Library. We learned that the Library has Ziggy scanners already, one in Archives and one at the front desk that can be borrowed.
   - Next spring newsletter, we should do an article on latest tools that the Library is providing (like Ziggy scanners).
   - No December meeting.

Meeting adjourned around 4:45pmish. NEXT MEETING is January 17, 2019 at 4pm.