

Friends of the Michigan Tech Library Board

Minutes of the Board Meeting

—Thursday 6 September 2018—

Present: Kevin Bertschinger GSG rep., Katie Edson, Karen Hubbard, Kelly Luck, Mary Marchaterre, Susan Martin, Faith Morrison, Holly Nemiroff, Dana Richter

Absent: Shruti Amre, Amy Hughes, USG Rep., Steven Walton

Meeting called to order 4:00 by Susan Martin.

1. [Minutes from May meeting](#)

- Luck moved; Nemiroff seconded, all in favor.

2. [Treasurer's report](#)

- Marchaterre moved, Morrison seconded, all in favor of approving May, June, July and draft August treasurer reports.
- May report – Donations from Alumni are \$15. Paid an admin. fee of \$33.01. Mich. Tech Fund account balance is now \$4,315.45. Book shelf sales were \$85.88. Expenses were \$750 for leisure reading, \$5,000 for the archives intern program, \$250 for the Constitution Day speaker, \$159.25 for printing costs and an admin fee of \$15.90 was paid. The Friends account balance is \$2,034.13. Total of \$6,349.58
- June report – Donations from Alumni are \$70 and \$250 from Friends. Paid an admin. fee of \$27.62. Mich. Tech Fund account balance is now \$4,607.83. Note card sales were \$24 and book shelf sales were \$9.43. Expenses were \$1,000 for the archives travel grant, supplies were -\$49, mailing charges were -\$2.00 and blanket restocking was \$933.71 and an admin fee of \$.58 was paid. The Friends account balance is \$184.27. Total of \$4,792.10.
- July report – No changes. Mich. Tech Fund account balance is now \$4,607.83. Book shelf sales were \$28.76. An admin fee of \$.58 was paid. The Friends account balance is \$212.45. Total of \$4,820.28
- Draft August report – No changes. Mich. Tech Fund account balance is now \$4,607.83. Book shelf sales were \$48.11. An admin fee of \$.69 was paid. The Friends account balance is \$259.87. Total of \$4,867.70.
- Luck will ask Hughes which account charges a higher fee to determine where to keep balance of money.

3. [Old Business](#)

a) [2019 Annual Booksale](#)

1. Thursday-Friday April 4-5 in the MUB ballroom. It was suggested we run Friday from 11am till 5pm.
2. Work Bee – will wait for Make a Difference Day
3. Make a Difference Day Oct 20.
 - Luck will coordinate and sign us up for this event.
 - Volunteers are Hughes, Luck, Martin, Richter and students.

b) [Speaker for Annual Meeting October 25, 2018](#)

1. 4:30pm Thursday Oct 25 in Library Room 244
2. Speaker ideas.
 - Martin will follow up with suggested speakers.
 - Edson will verify that room 244 is assigned to us that day.

4. [New Business](#)

a) Fall Newsletter - Morrison – due Oct 8.

1. Send articles to Morrison.
2. Edson will ask Hiltunen to write for newsletter.
3. Hughes will request mailing list.

b) Edson will email pdf of the WWI Constitution Day talk.

c) Morrison will send letter to Tech Today about donating books.

Meeting adjourned around 5:00pm. NEXT MEETING is **October 4, 2018 at 4pm.**