Meeting called to order 4:00

0. Welcome to new interim Library Director, Jill Hodges

0. Travel Grant Funding Request – Lindsay Hiltunen
   • Motion passed by Martin, seconded by Morrison to continue our travel grant support of $2,000 for researchers, $500 for additional support for them and additional funding of $200 for graduate student researchers for a total of $2,700.

1. Minutes from November meeting
   • Luck moved; Martin seconded, all in favor.

2. Treasurer’s report
   • November and December treasurer reports were approved. Marchaterre moved, Morrison seconded, all in favor.
   • November report - $15 in donations from alumni, $200 from Friends and $499.91 from Better World Books. An administrative fee of $4.13 was paid bringing the Mich. Tech Fund account to $2,521.14. Book shelf sales were $53.97 and a fund admin fee of $27.49 was paid. The Friends account balance is $8,545.27. Total of $11,066.41.
   • December report – Donations of $175 from alumni and $200 from friends along with a fee of $5.35 brings the Mich Tech Fund account to $2,890.79. Book shelf sales were $49.83 and a fund admin fee of $26.78 was paid. The Friends account balance is $8,568.32. Total of $11,459.11. A corrected report was emailed later to correct the starting balance.
   • Katie Edson explained the Library procedure on sorting books donated to the Library. They can direct these books to the Archives, Friends and to Better World Books.
   • We may want to consider donating our textbooks to Better World Books instead of recycling them during our April book sale.

3. Old Business
   a) Annual Book Sale – April 6-7 in MUB Ballroom in MUB Ballroom
      • We should thank everyone who donates to us in our newsletters. Please send Morrison an email so she can track them for the newsletter and our Members Only sale.

4. New Business
   a) Winter Carnival Book Sale, Saturday, Feb 10, 2018 – sign up sheet
      • Sign up was passed and will be posted on google drive.
      • Work bee is scheduled for next Board meeting – Feb 1 starting at 3pm. Items will be staged for Winter Carnival Sale.
      • Walton will email out flyer on Winter Carnival event to Board.
      • Morrison will send an article to Tech Today on event.

   b) Schedule Annual Meeting
      • Oct 25 4:30- 6:00pm in room 244 has been selected.
      • Hughes will sign up room for our Annual Meeting.

   c) Author Talks
      • The Library and the Friends will both support author talks throughout the year.
      • Martin will check with an author to see if she is interested in being our Annual Meeting speaker.

Meeting adjourned around 4:50pm. NEXT MEETING is Feb. 1, 2018 around 3pm in storage area.