

Friends of the Michigan Tech Library Board

Minutes of the Board Meeting

—Thursday 5 Oct 2017—

Present: Amy Hughes (AH), Karen Hubbard (KH),
Mary Marchaterre (MM), Faith Morrison (FM),
Holly Nemiroff (HN), Dana Richter (DR), Steven
Walton (SW), USG Rep. Lauren Yingling (LY)

Guest: Lindsay Hiltunen
Absent: Kelly Luck (KL), Ellen Marks (EM), GSG rep.
Shruti Amre (SA), Susan Martin (SM),

Meeting called to order ~4:00, Board introduced themselves.

0. [Report about Archives summer intern – Lindsay Hiltunen](#)

- The summer intern, Steve Moray, provided top notch customer service and assisted with several detailed processing and assessment projects for 8.5 weeks. Examples are research support and reference services, remote research from the region, nation and international requests, appraisal and processing of over 91 cubic feet of material of which some was a restricted collection. He assisted in outreach and special events such as Library Expo and Copper TRACES.
- Phil Hartmeyer and Matthew Liesch, as part of the travel grant, will be presenting in early November.

1. [Minutes from September meeting](#)

- Morrison moved; Richter seconded, all in favor.

2. [Treasurer's report](#)

- No October treasurer reports.
- Hughes reported that a new 3.75% fee was charged to our Mich. Tech Friends Account (D account). At next meeting, we will ask Marks for additional projects.
- Yingling (USG) asked what it would take to extend hours from midnight to 2am for most of the Library. Another possible idea is to add more computers in the 24 hour period.

3. [Old Business](#)

a) [Annual Book Sale – April 6-7 in MUB Ballroom](#) – it is in good shape.

b) [Annual Meeting: 4:30 Thursday Oct 19, 2017 at 224 Van Pelt Library](#)

- Hughes will get it on the MTU calendar and send in a blurb to Tech Today.
- Amre will send a pdf of the poster for this event. The Board can put it up around town.

c) [Fall Newsletter](#)

- Morrison will finish it Friday and send off to the printers. Corrections after this point will be done online.

d) [Fleece Blanket update](#) – Luck will report on it at November meeting.

e) [Art Collections](#)

- Walton talked to Anne Beffel for advice about a catalog/directory. We do need to be concerned about copyright issues. It was suggested we ask Marks to create a list that identifies of each piece of art. Walton can put this list on our website and could grow as we got permissions. We can then contact individual artists about getting copyright permission to show their painting on our website. Morrison suggested we add the artists' picture.

f) [Web page redesign](#)

- Walton presented the new FMTL website. It is in production but not linked to main web site yet. The link is lib.sites.mtu.edu/friends.
- Please wait for a week or two before sending changes to Walton.
- Several suggested changes were to remove Friends Post Card, update bylaws and Board members, and possibly add another category for volunteers and donations.
- Walton will get an email address for this website that will then go to Hughes and Walton.

4. [Other Business](#)

- Morrison will add Yingling to our fmtl-l@mtu.edu email list.

Meeting adjourned