

Board Meeting Minutes
Friends of the Michigan Tech Library
September 7, 2017

Present: S. Martin, A. Hughes, S. Walton, K. Luck, F. Morrison, D. Richter, H. Nemiroff, K. Hubbard, M. Thomas, S. Amre.

The meeting commenced at 4 pm. Board members introduced themselves.

1. Minutes: The minutes of the May 11, 2017 meeting of the Board were approved (Morrison, Martin).
2. Treasurer's Reports: Luck presented the reports for May-June-July-August 2017. The funds for the poster printer purchase have been expended. The funds for carrel purchases will be transferred to the Library after their purchase. Income over the summer has come from blanket sales and bookshelf sales. MTU has begun assessing balance-based fees on our D account. Right now this is about \$28 each month. Amy Hughes will look into options we may have re: this fee. A vote was called on the reports; all reports were accepted.

A budget draft for 2018 is in preparation.

3. Old Business

a) The Annual Book Sale is schedule for April 6-7, 2018. Richter reported that our current book supply is good and that help from a student last spring resulted in a very orderly storeroom with books sorted and in boxes. The shelving area needs some work but the supply is not overwhelming. The Board agreed that notice should go out now for book donations. Morrison will do the notices on this. We hope to make use of student volunteers for sorting and boxing of donations on Make A Difference Day, October 28, 2017.

4. New Business:

a) Annual meeting: scheduled for October 19, 2017 from 4:30-6 pm in the East Reading Room of the Library (tentative; Amy Hughes will reserve the space.) The Board voted to invite Dr. Chelsea Schelly (Social Sciences) to speak about her new book, with another possible invitation to go to Dr. Dana Van Kooy (Humanities) (motion by Morrison, second by Walton/Richter). Martin will do the invitation to Dr. Schelly.

b) Fall Newsletter: Morrison will solicit content for the upcoming issue; some likely content will include our annual report, Ellen Marks' comments on FMTL expenditures for the Library, a piece on the summer Archives intern from Lindsay Hiltunen, sales dates for 2017-2018, Annual Meeting dates/speaker data, and

updates on our FMTL website. Amy Hughes will request addresses for the newsletter mailing. The due date for all materials is October 5, 2017.

c) Fleece Blanket update: Luck reported that our current blanket producer has changed hands. We are thinking of adding a fleece blanket to our sales items. Luck will investigate what prospects we have for a fleece blanket and what similar items might already be for sale through the bookstore.

d) Other fundraising options – book bag: We discussed several options: canvas book bag, string bag. Morrison will bring samples of string bags to a future meeting. Melanie Thomas will ask USG students what kind of bag they might prefer.

e) Status of website redesign: Walton reported that it remains to be determined what server will host the new website. It will not be the Library server. The architecture of the new website was presented in a handout. We will likely add an Annual Meeting notice, a photo gallery, a link to a newsletter archive, and a link to a treasurer's report archive. The likely address will be www.mtu.edu/library/friends. The color scheme will blend with that of the VPL website.

f) Volunteer for managing signs: a call was put out for a volunteer.

g) Art collection: Hubbard reported that Ellen Marks needs advice about where to display appropriately our art collection. The Library has received donations of additional art; FMTL is not purchasing more art at this time. It is the desire of the Board to have a systematic directory of the art in the Library. Walton suggested that we ask Anne Beffel (VPA) for advice about a catalog/directory. Martin suggested that a student project might be worked up re: a catalog.

General discussion: Morrison suggested that we add board members to help with expanding duties. We can have as many as 15 members according to the FMTL bylaws.

The Board meeting adjourned at 5:05 pm.

Submitted by Susan Martin