Minutes of the Board Meeting  
Friends of the J.R. Van Pelt and Opie Library  
Thursday, November 5, 2015, 4:00 PM

Present: Michael Bonnici, Eloise Haller, Amy Hughes, Kelly Luck, Mary Marchaterre, Susan Martin, Faith Morrison, Holly Nemiroff, Dana Richter, Steven Walton  
Absent: Don Durfee, Karen Hubbard, Ellen Marks, Kevin Waters

Chairperson Amy Hughes called the meeting to order at 4:00ish pm.

1. Minutes
   - The minutes of the October meeting were reviewed and approved. Motion was by Susan and seconded by Faith.

2. Treasurer Report (Kelly Luck)
   - The treasurer’s report for October was reviewed and approved. Motion by Mary and seconded by Faith.
   - The October report of the Michigan Tech fund account showed $550 in donations from Alumni, $620 from Friends and $50 from Corporate. There was an administrative fee of $10.59. Balance is $3,955.35. In the Friends account, $24 for note card sales, $83.96 in book shelf sales. Total balance is $13,555.89.
   - Next month, $750 for Travel Grants and $500 for refreshments for the Travel Grant events will be paid.

3. Old Business
   a) Annual Book Sale - April 8 (5-7pm) and April 9th (10am-4pm, bag sale 3-4) at the East Reading Room
      - On track, with lots of books. A large donation of paperbacks was made, so we plan to sell them for 25 cents each.
      - East Reading room
         o Need to follow up with Ellen Marks on the space. There are 24 computer tables that we might need to move. Do we need facilities help to arrange the tables?
      - In December, another reminder to donate books to us should be sent to Tech Today.
   
   b) Make a Difference Day – Oct 24 Saturday 9am – 1pm
      - Went very well; done by 1pm.
      - 5 students were scheduled to help but since it rained 7 painting detail students assisted.
      - Eloise will put her pictures on the Google drive from this event.
   
   c) Annual Meeting – Thu Oct 29 4:30pm
      - Need to ask for a microphone since it is hard to hear in the East Reading room.
      - Healthier foods should be provided as an option. Examples are oranges, apples, bananas.

4. New Business
   a) Need someone to give check to speaker on the 16th event.
   b) The January 2016 meeting will be held on January 14th.
   c) At next meeting, need to ask Ellen about the vision for the 2nd floor space. It was mentioned that students miss the computers up there.
   d) It was suggested that we purchase white board markers and have them readily available for use, so students do not have to check them out.
   e) Kelly will ask Chad about new signage for us. Tall portable signs are about $250 through Marketing.
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Next Meeting is Thursday, December 3, 2015 at 4pm
Meeting adjourned around 4:45pm

Art Committee= Hubbard, Marks
Audit Committee= Hughes, Marchaterre
Book Sale Committee= Haller, Luck, Martin, Richter
Book Shelf Committee = Haller, Hubbard, Nemiroff.
Budget Committee= Durfee, Luck, Richter
Newsletter and Website= Morrison
Travel Grants= Durfee, Martin