

Minutes of the Board Meeting
Friends of the J.R. Van Pelt and Opie Library
Thursday, September 10, 2015, 4:00 PM

Present: Amy Hughes, Karen Hubbard, Kelly Luck, Mary Marchaterre, Faith Morrison, Kevin Waters

Absent: Don Durfee, Eloise Haller, Ellen Marks, Susan Martin, Holly Nemiroff, Dana Richter

Guest: Lindsay Hiltunen

Chairperson Amy Hughes called the meeting to order at 4:00ish pm.

0. Summer Archive Intern Report by Lindsay Hiltunen

- Lindsay gave a brief overview of the summer interns program with Alison Fukuchi.
 - <https://blogs.mtu.edu/archives/2015/08/14/summer-intern-farewell/>
- Lindsay will write an article about it for the newsletter and will send it to Faith.
- Learned that housing cannot be paid tax free for an employee. Maybe this can be explored about changing in the future. Also, we may want to consider extending the intern program from 7 weeks to all summer.
- The Archives is exploring selling our notecards – Lindsay will work with Mary Mongeau about setting this up.

1. Minutes

- The minutes of the May meeting were reviewed and approved. Motion was by Kelly and seconded by Karen.

2. Treasurer Report (Kelly Luck)

- The treasurer's reports for May, June, July and August were reviewed and approved. Motion by Mary and seconded by Faith.
- May report showed \$150 in donations from friends and \$9.07 in an administrative fee. Note card sales were \$40 and book shelf sales were 96.92. \$4,000 was paid to the Archives summer intern program. Total balance is \$15,437.81
- June report shows an administrative fee of \$5.11. Book shelf sales were \$47.42 and \$2,000 was paid for art for the library. Total balance is \$13,480.12
- July report shows a blanket sale of \$65 and book shelf sales of \$64.09. Total balance is \$13,609.21.
- August report shows a corporate donation of \$54.65 from Better World. Books that were withdrawn were sent to them to sell and the money was sent to our account. Book shelf sales were \$114.25 and \$750 was paid to the Archive travel grant and \$106.20 for food and entertainment for the travel grant. The balance is \$12,921.91.
- Book cart sales have been fabulous this past year. \$746 was last year and this year is looking great.
- Next meeting, the budget will be reviewed.
- Lindsay will send in her requests for the upcoming year.

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3. Old Business

a) Annual Book Sale

- 2016 Annual Book Sale April 8 and April 9th at the East Reading Room in the Library.
 - April 8, Friday – members only event will be from 5 – 7pm.
 - April 9, Saturday – public event will be from 10am – 4pm with bag sale 3pm-4pm.
- HELP! With changes to the book sale documents – tabled till after Annual Meeting.
- Work bees – none will be scheduled till after Make a Difference Day
- Make a Difference Day – Oct 24 Saturday 9am – 1pm
 - Looking for a supervisor from 11 till 1pm – must be a Board member.
 - Kelly will be morning supervisor from 9am till 11. She will bring in pop and cookies.
 - Pizza will be order/paid by afternoon supervisor for around noon.

4. New Business

- a) Adrienne Minerick has resigned from the Board. The Board expressed their appreciation for Adrienne's contribution to the FVPL.
- b) Rename to the FMTL
 - Amy will write an article for the newsletter about the recommendation of the Board to change our name to Friends of the Michigan Tech Library (FMTL). At the annual meeting, the membership can vote on the new name. Bylaws will need to be revised and voted if name change occurs.
- c) Annual Meeting: Date, Place and Speaker
 - a. Oct 22 4:30pm – 6pm in the East Reading Room
 - b. Lindsay will reserve the room for us.
 - c. Amy will check about a speaker for the event.
- d) Fall Newsletter
 - a. Lindsay – summer intern program
 - b. Mary – Econo food receipts
 - c. Amy – proposed name change and change to bylaws
 - d. Karen – new art work
 - e. Faith – Annual meeting

5. Informational/Open Items

- a) Mary will send in a note to Tech Today about Econo Food Receipts
- b) Discussion about what it takes to create a tri-fold our existing art took place (copyright permissions). Lindsay will find out more information. Faith would be happy to help work on it.

Next Meeting is **Thursday, October 8, 2015 at 4pm**

Meeting adjourned 5:10PM

Art Committee= Hubbard, Marks

Audit Committee= Hughes, Marchaterre

Book Sale Committee= Richter

Book Shelf Committee = Haller, Hubbard, Nemiroff.

Budget Committee= Durfee, Luck, Richter

Newsletter and Website= Morrison

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Travel Grants= Durfee, Martin