

Minutes of the Board Meeting
Friends of the J.R. Van Pelt and Opie Library
Thursday, March 5, 2015, 4:00 PM

Present: Eloise Haller, Amy Hughes, Karen Hubbard, Kelly Luck, Mary Marchaterre, Ellen Marks, Susan Martin, Faith Morrison, Holly Nemiroff, Dana Richter, Kevin Waters

Absent: Don Durfee, Adrienne Minerick

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1. Minutes

- The minutes of the February meeting were reviewed and approved. Motion was by Dana and seconded by Kelly.

2. Treasurer Report (Kelly Luck)

- The treasurer's reports for February were reviewed and approved. Motion by Mary and Eloise.
- Move Book/Notecards sales – Winter Carnival from Michigan Tech Fund Account to Michigan Tech Friends Account.
- Received \$100 donation from alumnus and \$192.72 from Econo foods in the Michigan Tech Fund Account. Balance in this account is \$1,207.72.
- Sold 2 blankets, book shelf sales were \$65.57 and the Winter Carnival book/notecards sales were \$292.55. Donations during Winter Carnival were \$197.36.
- It showed the transfer from last month – just ignore that figure.
- Blankets were restocked for \$807.61. The restock count was 24, so we have about 30 blankets.
- Ending balance for Michigan Tech Friends Account is \$13,183.20, overall balance is \$14,391.02.
- Book Shelf sales continue to surpass previous years.

3. Old Business

a) Spring Newsletter

- a. Mary and Amy need to mail hot chocolate pictures to Faith.
- b. Faith will write an article on the amenities that are available in the Library.
- c. Mary and Dana need to email Amy with list of names to add to the Friends List of people who donated books this year.
- d. Faith will finish up the newsletter and Amy will take care of printing and distributing it in color.

Minutes of the Board Meeting
Friends of the J.R. Van Pelt and Opie Library
Thursday, March 5, 2015, 4:00 PM

b) Annual Book Sale (Tuesday/Wednesday April 7-8, 2015)

- Amy passed out the signup sheet for activities – you can go to Google Drive to update it.
- Annual Book Sales timeline/tasks
 - Baraga mental Health will pick up books at 4pm
 - All of the signs needed are in Google Drive
- Advertising
 - The book sale notice will be put in EDS and the Library display two weeks before the sale.
 - The book donation sign will be sent to EDS and the Library display immediately.
 - Eloise passed out poster to have put up around town.
- Work Bee is scheduled for 3pm on April 2 – just before our meeting.

4. New Business

- a) Rename to the FVPL to FVPOL?
- a. Tabled till next meeting. Once a new name is finalized, need to publish it two weeks before annual meeting. At the annual meeting, the membership can vote on the new name.
 - b. Kelly will research what other Friends organization call themselves.
 - c. Hold off buying a table skirt till new name if finalized. Cost was estimated at \$130 to \$200 from Superior Graphics.
- b) Travel Grants – Don and Susan will work with the Archives to review the incoming travel grant requests.

5. Miscellaneous

- Notecards: We have about 20 boxes of 10 each. We offer them for \$12 a packet (12 notecards in a packet) or give a discount to \$8 for sales of 5 packets.
 - Faith will email department chairs about using our notecards for thank you notes.
 - Susan will check with the Calumet Park Service about reordering more notecards from us.

Next Meeting is **Thursday, April 2, 2015 at 4pm – Work bee at 3pm**
Meeting adjourned 4:45PM

Art Committee= Hubbard, Marks
Audit Committee= Hughes, Marchaterre
Book Sale Committee= Minerick, Richter
Book Shelf Committee = Haller, Hubbard, Nemiroff.
Budget Committee= Durfee, Luck, Richter
Newsletter and Website= Morrison
Travel Grants= Durfee, Martin