Minutes of the Board Meeting  
Friends of the J.R. Van Pelt and Opie Library  
Thursday, January 15, 2015, 4:00 PM

Present: Karen Hubbard, Amy Hughes, Kelly Luck, Mary Marchaterre, Susan Martin, Faith Morrison, Holly Nemiroff, Dana Richter, Kevin Waters  
Absent: Don Durfee, Eloise Haller, Ellen Marks, E Glen Martes, Adrienne Minerick

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

1. Minutes
   ● The minutes of the December meeting were reviewed and approved with corrections. Motion was by Dana and seconded by Susan.

2. Treasurer Report (Kelly Luck)
   ● The treasurer’s report for December was reviewed and approved. Motion by Dana and seconded by Susan.
   ● Donations from alumni were $275, donations from friends were $50 and $150 in corporate donations was received.
   ● 2 blankets were ordered/sold online for a total of $130. There was $41 in sales from the book shelf.
   ● Kelly ordered more blankets since we have 8 blankets left.
   ● There was a minus $5.20 mailing charge since the Post Office was able to mail a blanket in a smaller box. Also, $57.76 was paid for the Make-a-Difference Day refreshments.
   ● There is no Tech Fund minimum on their accounts, so Kelly will keep that balance at about $100.

3. Old Business
   a) Annual Winter Carnival book sale Saturday February 7, 2015
      ● Work bee scheduled for Feb 5 at 3pm.
      ● Amy passed around the sign-up sheet and inventory of supplies.
      ● A motion by Mary and seconded by Faith to purchase another coffee pot was approved. Mary will purchase it.
      ● A motion by Kelly and seconded by Faith to purchase from Deb Charlesworth sleeves for the individual cards was approved. Kelly will contact Deb.
      ● Eloise printed out the posters, price lists for the event and gave to Amy. The posters were passed out to the Board to post.
      ● Mary will email pictures from last year’s Hot Chocolate event to the Board and Mary Mongeau to assist in set up this year.
      ● Dana will fix the sandwich board.
      ● At the work bee, carts and boxes will be pulled aside for the Feb 7th sale. Items needed for the sale will be organized too. Need to locate the membership cards.
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b) Annual Book Sale (Tuesday/Wednesday April 7-8, 2015)
   • The table tent was reviewed and one correction is needed. Mary will email the table tent to reservations-l for approval.
   • The Daily Mining Gazette letter was reviewed and had some corrections. Mary will send it to the DMG events sections and contact the DMG about it.
   • It was brainstormed that we should contact retiring professors to see if they are interested in donating any books.

4. New Business
   • The Art Committee is waiting for the rest of the art to go up; once that is complete, they will acquire more art.
   • We need to ask the Library if there is a one year $2,800 or a two-year $5,000 project they would like us to fund.
   • Faith will add the new archivist to our fvpl-l list.
   • We need to ask Ellen Seidel if the leisure reading amount should be increased.
   • Kevin Waters will see if the grad. area in the Library is being used. Also, he will find out if there is something needed to improve the area.

5. Informational/Open Items
   b) $19,261.93 Econo Receipts were deposited, so we should receive a check for about $192.62.

Work Bee February 5, 2015 @ 3:00PM
Next Meeting is Thursday, February 12, 2015
Meeting adjourned 4:45PM

Art Committee= Hubbard, Marks
Book Sale Committee= Minerick, Richter
Budget Committee= Durfee, Luck, Richter
Audit Committee= Hughes, Marchaterre
Newsletter and Website= Morrison
Travel Grants= Durfee, Martin