

Minutes of the Board Meeting
Friends of the J.R. Van Pelt and Opie Library
Thursday, December 4, 2014, 4:00 PM

Present: Don Durfee, Amy Hughes, Kelly Luck, Mary Marchaterre, E Glen Martes, Susan Martin, Adrienne Minerick, Holly Nemiroff, Dana Richter, Kevin Waters

Guest: Lindsay Hiltunen

Absent: Eloise Haller, Karen Hubbard, Ellen Marks, Faith Morrison,

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

- **Travel Grant Request – Lindsay Hiltunen**
 - Lindsay handed out a recap of the 2014 Travel Grant Cycle and an outline of the 2015 proposal for travel grants.
 - A motion by Mary, seconded by Susan to increase the travel grant budget from \$2,000 to \$2,500 and to provide \$500 for refreshments and entertainment for events was approved.

- **Minutes**
 - The minutes of the October meeting were reviewed and approved. Motion was by Kelly and seconded by Don.

- **Treasurer Report (Kelly Luck)**
 - The treasurer's report for October and November was reviewed and approved. Motion by Mary and seconded by Don.
 - In Oct. 2 blankets were sold and in Nov. 2 more blankets and 2 notecards were sold. Bookshelf sales for Oct. as \$25.94 and in Nov. it was \$145.28. Donations for Oct were \$175 and in Nov it was \$355. An administrative fee of \$28.99 was expensed.
 - The newsletter was printed in color so \$181 was expensed for printing and posting.
 - A motion by Mary and seconded by Don to add \$780 to the budget for more blankets was approved.
 - A motion by Mary and seconded by Susan to move cash from the Michigan Tech Fund account to the Friends account was approved. Cash can be moved as often as necessary to keep a minimum in the Michigan Tech Fund account.

- **Old Business**
 - **Annual Book Sale (Tuesday/Wednesday April 7-8, 2015)**
 - We are low on books. Mary will send a letter to Daily Mining Gazette similar to what is sent to Tech Today.

Next Meeting is Thursday, January, 15, 2015

Meeting adjourned 5:00PM

Art Committee= Hubbard, Marks
Book Sale Committee= Minerick, Richter
Budget Committee= Durfee, Luck, Richter
Audit Committee= Hughes, Marchaterre
Newsletter and Website= Morrison
Travel Grants= Durfee, Martin

Submitted by Mary Marchaterre