

**Minutes of the Board Meeting**  
**Friends of the J.R. Van Pelt and Opie Library**  
**Thursday, October 2, 2014, 4:00 PM**

**Present:** Don Durfee, Eloise Haller, Karen Hubbard, Amy Hughes, Kelly Luck, Mary Marchaterre, Ellen Marks, Susan Martin, Faith Morrison, Kevin Waters

**Absent:** Adrienne Minerick, Dana Richter

Chairperson Amy Hughes called the meeting to order at 4:00 pm.

**1. Minutes**

- The minutes of the September meeting were reviewed and approved. Motion was by Kelly and seconded by Susan.

**2. Treasurer Report (Kelly Luck)**

- The treasurer's report for September was reviewed and approved. Motion by Mary and seconded by Faith.
- Received the check from Econo Foods for \$183.19 and paid an administrative fee of \$15.96. Two blankets were sold for \$130 and book sales were \$192.44. The Book Shelf Sales chart shows that current sales are better than the past three years.
- Budget: Motion by Sue and seconded by Ellen to approve the budget with the following changes was passed.
  - a. It was requested to remove the Library Scanner and Transfer to Reserve lines from Expenses.
  - b. Under Library request, a new line for \$200 for Travel Grant Food was added. This would leave \$2,800 for other Library requests.

**3. Old Business**

**Annual Book Sale (Tuesday/Wednesday April 7-8, 2015)**

- a) **Make a Difference Day (Saturday, October 25)** – Kelly will check with Dana about this event.
- b) **Fall Newsletter articles are due**
  - Mary will send Econo Food article to Faith.
  - Ellen will send in Library update article to Faith.
  - Faith will send out newsletter before she heads out of town. Amy will follow up on any printing questions.
- c) **Annual Meeting – Oct 23 Thursday – 4:30-6pm – East Reading Room**
  - Reviewed flyer and suggested some changes – remove the 'For more information..' at the bottom and add a note about our business meeting. Amy will talk to Randy about the changes. Flyer looks great. Once done, it will be sent out to the Board.
  - Amy had the meeting put on the University calendar.
  - Amy will send in a note to Tech Today.
  - Amy passed around a signup sheet for the event and will email it before event as a reminder.

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**4. New Business**

- a) Board expressed their gratitude to Deb Charlesworth for all of her efforts on behalf of the Friends of the Van Pelt Library.

**5. Additional Items**

- a) Mary will send an article to Tech Today about donating books.
- b) Faith will add Holly Nemiroff to the email list.
- c) Amy will send an email to USG about signing up an undergrad rep.

Next Meeting is Thursday, November 6, 2014

Meeting adjourned 4:40PM

Art Committee=Ellen, Karen,  
Book Sale Committee=Dana, Adrienne  
Budget Committee=Kelly, Don, Dana  
Audit Committee=Amy and Mary  
Newsletter and Website=Faith  
Travel Grants=Don Durfee, Susan Martin

Submitted by Mary Marchaterre