

Minutes of the Board Meeting  
Friends of the Michigan Tech Library  
January 12, 2017

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Present: Steve Walton, Karen Hubbard, Holly Nemiroff, Eloise Haller, Kelly Luck, Amy Hughes, Susan Martin, Sai Gorthy

Missing: Faith Morrison, Mary Marchaterre, Dana Richter, Shruti Amre, Joshua Davis, Ellen Marks

The meeting came to order at 4:05 pm.

The board met the incoming GSC representative, Sai Gorthy. Thank you Sai for giving us your time as a member!

Minutes: The minutes of the meeting of 11-10-16 were approved as amended (motions by Martin, Haller).

Treasurer's Report: The reports for November and December of 2016 were approved as presented (motions by Walton, Haller).

Winter Carnival book sale: Sign up sheets for refreshments and work shifts were circulated and began to be filled out. Advertisements for the sale were considered, including table tents in various locations, announcements in the *Daily Mining Gazette*, posters on campus, info at local hotels, and spots on local radio. One problem is that the Library coffee system, which we have used in past years to heat quantities of water for making our hot chocolate, has been replaced and may not be useful to us. Various board members suggested some fill-ins. Kelly will inquire whether the old system is still available. Otherwise we will bring electric kettles. (My note: we need to resolve this by the date of our next meeting 2-2-17. Steve's note too: We may be able to get a second urn for heating one batch while the other is being tapped).

Annual book sale: After brief discussion we settled on the following price structure.

Large format coffee table books = \$5

Hardbound = \$2

Softbound = \$1

Small paper = .50

General discussion about advertising resulted in the following suggestions: mention free parking, cash/checks only, ATM on site, targeting students through organizational media such as the grad student weekly electronic update system.

Travel grants: The travel grant committee will consist of Larry Lankton, Steve Walton, and Susan Martin. The board will communicate to Lindsay Hiltunen that

January of each year is an appropriate time to request funds. These funds are a constant item in our budget every year, prior to a specific request.

Research presentations/invited presentations: Karen Hubbard introduced the idea that our presenters should follow some suggested guidelines: more photos, emphasis on people and social impacts of historical events, the reasons why researchers were intrigued by their research topics, etc. Karen Hubbard passed these suggestions on to staff at the library (Gloria?), so that Lindsay Hiltunen (Archives) can be made aware of them.

Award researchers: it is unclear whether all of our 2016 award recipients will be able to schedule MTU for their research. It is possible to pass the money forward to the next fiscal year.

General discussion: The members of the board discussed replacing Don Durfee, who has retired from MTU and resigned from the board. At least one former board member will be contacted to perhaps rejoin us. There was a question about whether the withdrawn books from the MTU library v. the book donations to the FMTL are separate in our overcrowded sorting spaces. We do gain money from the arrangement that MTU has with Better World Books re: selling withdrawn MTU books. We are seeking clarification about the separation of our donated books v. MTU withdrawn books.

The meeting adjourned at 4:35.

Respectfully submitted,

Susan Martin (VP and tonight's minute taker in the absence of M. Marchaterre, Secty).