Present: Michael Bonnici, Don Durfee, Karen Hubbard, Amy Hughes, Kelly Luck, Mary Marchaterre, Ellen Marks, Faith Morrison, Dana Richter, Steven Walton, Kevin Waters
Absent: Eloise Haller, Susan Martin, Holly Nemiroff
Guest: Lindsay Hiltunen

Chairperson Amy Hughes called the meeting to order at 4:00ish pm.

0. Support 2016 Archives graduate intern – Lindsay Hiltunen
   - A motion by Mary, seconded by Faith to fund up to $5,000 for a graduate intern from 6/7 to 8/11 was approved. The intern will have $1,995 for housing and an hourly rate of $12.
   - Possible projects for the summer intern could be the Torch Lake Superfund and accessioning project. We could put this on our web page and use it as a specific donor project.
   - Next step will be the job description which we will see at next Board meeting.

1. Minutes
   - The minutes of the March meeting were reviewed and approved. Motion was by Dana and seconded by Kevin.

2. Treasurer Report (Kelly Luck)
   - The treasurer’s report for March was a draft. Final report will be emailed and reviewed at next Board meeting.
   - The March report of the Michigan Tech fund account showed $20 from alumni, $150 from Friends and $162.08 from corporations. $112 was from Better World Books in corporate donations. An administrative fee of $6.26 was charged. Tentative balance is $1,372.29. In the Friends account, there was $70.80 in book shelf sales. Friends’ tentative balance is $12,733.93. Total tentative balance is $14,106.22.
   - Faith will email about note card sales to Deans and Chairs.

3. Old Business
   a) 2016 Annual Book Sale - April 8 (5-7pm) and April 9th (10am-4pm, bag sale 3-4) at the Opie Reading Room
      - Tau Beta Phi – Faith will email them for help.
      - Dana will request additional tables from Facilities for our use.
      - Mary will send in to Tech Today about the event.
      - Amy will request membership list for event.
      - Drop off any additional bags to circulation.
      - Need to warn help desk that alarms may go off from book sold in sale.
      - A motion by Mary and seconded by Faith to laminate signs for the sandwich board from Industrial Graphics for about $156 was approved.
      - Steve will create additional signs for the MUB location – send them to Library for sale.

Next Meeting is May 5, 2016

Meeting adjourned around 5:00pm
Art Committee= Hubbard, Marks
Audit Committee= Hughes, Marchaterre
Book Sale Committee= Haller, Luck, Martin, Richter
Book Shelf Committee = Haller, Hubbard, Nemiroff.
Budget Committee= Durfee, Luck, Richter
Newsletter and Website= Morrison
Travel Grants= Durfee, Martin, Walton