Minutes of the Board Meeting  
Friends of the Michigan Tech. Library  
Thursday, January 14, 2016, 4:00 PM

Present: Steven Walton, Eloise Haller, Amy Hughes, Karen Hubbard, Kelly Luck, Mary Marchaterre, Susan Martin, Faith Morrison, Dana Richter, Don Durfee, Kevin Waters  
Absent: Adrienne Minerick, Holly Nemiroff

Chairperson Amy Hughes called the meeting to order at 4:03 pm.

1. Minutes
   - The meeting minutes of the December meeting were reviewed and a motion to approve was given by Karen and Don, passed.

2. Treasurer’s Report
   - There was discussion on why the donations to the Friends was absent, is this due to the change of Tech’s system? Is all the money going straight to the library?  
   - Mary and Faith motion to approve the report, passed.

3. Old Business
   - An answer is expected from Ellen marks regarding the computers moving in the East Reading room for the annual book sale, still pending.  
   - Are there digital ways to accept currency for the annual book sale? Specifically Credit/Debit cards or PayPal. Previous use years ago lead to big issues with IT (security and fee issues. Kelly will investigate the feasibility of accepting digital currency.  
   - Update the annual newsletter with the modified date, be sure to inform the “big buyers” of the updated dates.  
   - Mary postponed the discussion on the book sale signage, updated names and dates, until the next (February) meeting.  
   - Steven was placed on the committee to review travel grant applications.  
   - Kelly will contact Industrial Graphics for the new Business Sign (Banner), key is to find out if they will design the banner.
4. New Business
   • The Winter Carnival 2016 book sale sign-up sheet was passed around for food contributions and volunteer hours.
   • The membership forms do not need to be updated for the book sale.
   • Work bee is planned for February 4 from 3:00 to 5:00 pm.
   • Ask emeritus board members to help at the carnival book sale.
   • Faith will update the email list to reflect the new organization’s name, this involves a few steps due to the coupled nature of the list with other Friends items.
   • Mary mentioned the last batch of Econo Food slips provided around $230
   • Faith proposed a $100 dollar budget for white board markers with the Friend’s logo for student use in the library. Mary and Kelly motioned, passes.
   • Steven will make a Friends of the Michigan Tech Library twitter account with a corresponding hashtag. This account will be used to provide event details and serve as a discussion board for students requesting modifications for the library that the Friends can consider and provide.
   • The April meeting will be held on March 31, to prepare for the book sale.
   • Kelly will email the Make a Difference Day students for manpower for the annual book sale.

Next meeting is Thursday March 3, 2016 at 4 pm
Meeting adjourned at 4:49
Submitted by: Kevin Waters