

**Minutes of the Board Meeting  
Friends of the Michigan Tech. Library  
Thursday, January 14, 2016, 4:00 PM**

**Present:** Steven Walton, Eloise Haller, Amy Hughes, Karen Hubbard, Kelly Luck, Mary Marchaterre, Susan Martin, Faith Morrison, Dana Richter, Don Durfee, Kevin Waters

**Absent:**, Adrienne Minerick, Holly Nemiroff

Chairperson Amy Hughes called the meeting to order at 4:03 pm.

**1. Minutes**

- The meeting minutes of the December meeting were reviewed and a motion to approve was given by Karen and Don, passed.

**2. Treasurer's Report**

- There was discussion on why the donations to the Friends was absent, is this due to the change of Tech's system? Is all the money going straight to the library?
- Mary and Faith motion to approve the report, passed.

**3. Old Business**

- An answer is expected from Ellen marks regarding the computers moving in the East Reading room for the annual book sale, still pending.
- Are there digital ways to accept currency for the annual book sale? Specifically Credit/Debit cards or PayPal. Previous use years ago lead to big issues with IT (security and fee issues. Kelly will investigate the feasibility of accepting digital currency.
- Update the annual newsletter with the modified date, be sure to inform the "big buyers" of the updated dates.
- Mary postponed the discussion on the book sale signage, updated names and dates, until the next (February) meeting.
- Steven was placed on the committee to review travel grant applications.
- Kelly will contact Industrial Graphics for the new Business Sign (Banner), key is to find out if they will design the banner.

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**4. New Business**

- The Winter Carnival 2016 book sale sign-up sheet was passed around for food contributions and volunteer hours.
- The membership forms do not need to be updated for the book sale.
- Work bee is planned for February 4 from 3:00 to 5:00 pm.
- Ask emeritus board members to help at the carnival book sale.
- Faith will update the email list to reflect the new organization's name, this involves a few steps due to the coupled nature of the list with other Friends items.
- Mary mentioned the last batch of Econo Food slips provided around \$230
- Faith proposed a \$100 dollar budget for white board markers with the Friend's logo for student use in the library. Mary and Kelly motioned, passes.
- Steven will make a Friends of the Michigan Tech Library twitter account with a corresponding hashtag. This account will be used to provide event details and serve as a discussion board for students requesting modifications for the library that the Friends can consider and provide.
- The April meeting will be held on March 31, to prepare for the book sale.
- Kelly will email the Make a Difference Day students for manpower for the annual book sale.

Next meeting is **Thursday March 3, 2016 at 4 pm**

Meeting adjourned at 4:49

Submitted by: Kevin Waters